

APPENDIX A

2019/20 Net Revenue Budget Monitoring As at end of 31 MARCH 2020

	19/20 Budget		19/20 Total	19/20 Variance
	Original £	Revised £	Actuals £	to Revised £
Gross Expenditure	63,666,200	66,018,100	59,081,329	(6,936,771)
Less Housing Benefit grant	(32,021,000)	(32,021,000)	(25,673,331)	6,347,669
Less Specific fees and charges income	(10,313,000)	(11,013,000)	(15,239,847)	(4,226,847)
Net Expenditure - broken down as below	21,332,200	22,984,100	18,168,151	(4,815,949)
Leader of the Council	1,488,500	1,537,100	1,496,459	(40,641)
Deputy Leader and Finance	3,192,400	3,192,400	3,276,348	83,948
Corporate Management	936,600	966,600	810,823	(155,777)
Housing	1,911,400	1,941,400	2,612,197	670,797
Planning	1,152,100	1,275,600	(1,303,742)	(2,579,342)
Environment and Compliance	5,549,300	5,799,900	4,776,786	(1,023,114)
Community Wellbeing	763,700	768,100	427,942	(340,158)
Economic Dev, Customer Services, Estates & Transport	3,158,300	4,033,300	2,817,969	(1,215,331)
Investment Portfolio, Asset Management & Regeneration	3,179,900	3,469,700	3,253,370	(216,330)
NET EXPENDITURE AT SERVICE LEVEL	21,332,200	22,984,100	18,168,151	(4,815,949)
Salary expenditure - vacancy monitoring (offsetting saving related to this shown in portfolios above)	(300,000)	(300,000)	-	300,000
NET EXPENDITURE	21,032,200	22,684,100	18,168,151	(4,515,949)
NET EXPENDITURE	21,032,200	22,684,100	18,168,151	(4,515,949)
Asset Acquisition Income	(50,629,100)	(50,629,100)	(51,624,556)	(995,456)
Debt Interest Payable	23,028,200	23,028,200	23,852,341	824,141
Minimum Revenue Provision	11,051,700	11,051,700	11,051,697	(3)
Refurbishments Reserve Contributions	6,405,000	6,405,000	7,700,802	1,295,802
Other Transfers to/from Reserves	-	(25,800)	3,163,191	3,188,991
Housing Development Project revenue impact	2,441,400	2,441,400	-	(2,441,400)
Interest earnings	(1,290,000)	(1,290,000)	(1,984,305)	(694,305)
Revenue Contributions to Capital Outlay	750,000	750,000	750,000	-
BUDGET REQUIREMENT	12,789,400	14,415,500	11,077,321	(3,338,179)
Baseline NNDR Funding	(3,000,000)	(3,000,000)	(5,485,572)	(2,485,572)
Non Ring-fenced Grants	(981,400)	(981,400)	(1,345,183)	(363,783)
New Homes Bonus	(754,600)	(754,600)	(754,634)	(34)
NET BUDGET REQUIREMENT	8,053,400	9,679,500	3,491,932	(6,187,568)
2018/19 Revenue carry forward	-	(1,626,100)	(377,700)	1,248,400
Collection Fund Surplus/(deficit)	(19,000)	(19,000)	(19,000)	-
Income from Council Tax	(8,034,400)	(8,034,400)	(8,034,439)	(39)
Net Position	-	-	(4,939,207)	(4,939,207)

Appendix B				
REVENUE MONITORING 2019/20				
EXPENDITURE AND INCOME SUMMARY 31 MARCH 2020				
Results to 31-Mar-20	Budget		Actual	Variance
	Original	Revised	YTD	to Revised
	£	£	£	£
Leader of the Council				
Employees	917,900	966,500	1,081,814	115,314
Other Expenditure	754,100	754,100	671,569	(82,531)
Income	(183,500)	(183,500)	(256,925)	(73,425)
	1,488,500	1,537,100	1,496,459	(40,641)
Deputy Leader and Finance				
Employees	2,712,200	2,712,200	2,734,464	22,264
Other Expenditure	485,200	485,200	558,874	73,674
Income	(5,000)	(5,000)	(16,990)	(11,990)
	3,192,400	3,192,400	3,276,348	83,948
Corporate Management				
Employees	671,500	671,500	428,629	(242,871)
Other Expenditure	266,100	296,100	455,766	159,666
Income	(1,000)	(1,000)	(73,572)	(72,572)
	936,600	966,600	810,823	(155,777)
Housing				
Employees	1,776,300	1,776,300	1,817,591	41,291
Other Expenditure	34,251,200	34,981,200	29,407,606	(5,573,594)
Housing Benefit grant income	(32,021,000)	(32,021,000)	(25,673,331)	6,347,669
Income	(2,095,100)	(2,795,100)	(2,939,670)	(144,570)
	1,911,400	1,941,400	2,612,197	670,797
Planning				
Employees	1,636,400	1,636,400	1,672,936	36,536
Other Expenditure	416,900	540,400	753,491	213,091
Income	(901,200)	(901,200)	(3,730,170)	(2,828,970)
	1,152,100	1,275,600	(1,303,742)	(2,579,342)
Environment and Compliance				
Employees	5,930,900	5,930,900	5,771,251	(159,649)
Other Expenditure	3,847,600	4,098,200	3,837,192	(261,008)
Income	(4,229,200)	(4,229,200)	(4,831,658)	(602,458)
	5,549,300	5,799,900	4,776,786	(1,023,114)
Community Wellbeing				
Employees	2,011,500	2,011,500	1,940,260	(71,240)
Other Expenditure	778,600	783,000	839,707	56,707
Income	(2,026,400)	(2,026,400)	(2,352,025)	(325,625)
	763,700	768,100	427,942	(340,158)
Economic Dev, Customer Services, Estates & Transport				
Employees	2,284,300	2,294,300	2,047,989	(246,311)
Other Expenditure	1,185,500	2,050,500	1,146,004	(904,496)
Income	(311,500)	(311,500)	(376,023)	(64,523)
	3,158,300	4,033,300	2,817,969	(1,215,331)
Investment Portfolio, Asset Management & Regeneration				
Employees	780,800	780,800	648,948	(131,852)
Other Expenditure	2,959,200	3,249,000	3,267,237	18,237
Income	(560,100)	(560,100)	(662,815)	(102,715)
	3,179,900	3,469,700	3,253,370	(216,330)
NET EXPENDITURE AT SERVICE LEVEL	21,332,200	22,984,100	18,168,151	(4,815,949)

REVENUE MONITORING 2019/20
EXPENDITURE AND INCOME SUMMARY 31 MARCH 2020

Results to 31-Mar-20	Budget		Actual	Variance
	Original	Revised	YTD	to Revised
	£	£	£	£
Total Employees	18,721,800	18,780,400	18,143,883	(636,517)
Total Other Expenditure	44,944,400	47,237,700	40,937,446	(6,300,254)
Housing Benefit grant income	(32,021,000)	(32,021,000)	(25,673,331)	6,347,669
Total Income	(10,313,000)	(11,013,000)	(15,239,847)	(4,226,847)
	21,332,200	22,984,100	18,168,151	(4,815,949)
Total Expenditure	63,666,200	66,018,100	59,081,329	(6,936,771)
Total Income	(42,334,000)	(43,034,000)	(40,913,178)	2,120,822
Net	21,332,200	22,984,100	18,168,151	(4,815,949)

Leader of the Council

Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	154,800	203,400	206,672	3,272	
Other Expenditure	7,200	7,200	16,547	9,347	Mainly consultants costs incurred to fill the vacant post with no budget
Income	0	0	0	0	
Corporate Governance	162,000	210,600	223,219	12,619	
Employees	12,100	12,100	17,916	5,816	
Other Expenditure	411,000	411,000	369,873	(41,127)	Computer Hardware expenditure is lower against the budget for the members
Income	0	0	0	0	
Democratic Rep & Management	423,100	423,100	387,789	(35,311)	
Employees	2,300	2,300	81,388	79,088	Funded through other expenditure line
Other Expenditure	152,900	152,900	77,045	(75,855)	Please see above
Income	0	0	0	0	
Elections	155,200	155,200	158,433	3,233	
Employees	147,500	147,500	161,689	14,189	Additional costs funded through 'Individual Electoral Registration' Grant income received from Cabinet Office
Other Expenditure	100,900	100,900	105,814	4,914	Please see above
Income	(1,000)	(1,000)	(23,446)	(22,446)	Please see above
Electoral Registration	247,400	247,400	244,056	(3,344)	
Employees	64,600	64,600	58,596	(6,004)	Saving from one member of staff reducing hours
Other Expenditure	30,500	30,500	27,353	(3,147)	Expected payment to SCC less due to reduction in income.
Income	(165,000)	(165,000)	(154,959)	10,041	Uncertainty surrounding Brexit impacting on search and land charge fees. Covid19 impact to hit 2020-21.
Land Charges	(69,900)	(69,900)	(69,010)	890	
Employees	536,600	536,600	555,554	18,954	Vacant posts are covered by Agency / Temporary staff with higher costs
Other Expenditure	51,600	51,600	74,937	23,337	Higher legal & court costs are due to various acquisitions of assets, offset by higher income
Income	(17,500)	(17,500)	(78,519)	(61,019)	
Legal	570,700	570,700	551,971	(18,729)	
Total Employees	917,900	966,500	1,081,814	115,314	
Total Other Expenditure	754,100	754,100	671,569	(82,531)	
Total Income	(183,500)	(183,500)	(256,925)	(73,425)	
	1,488,500	1,537,100	1,496,459	(40,641)	

Deputy Leader and Finance

Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	185,600	185,600	175,589	(10,011)	Savings due to a vacant post in the earlier part of the year and one member of staff got paid on lower scale point
Other Expenditure	68,000	68,000	67,176	(824)	
Income	(5,000)	(5,000)	(7,086)	(2,086)	
Corporate Publicity	248,600	248,600	235,679	(12,921)	
Employees	0	0	0	0	
Other Expenditure	209,600	209,600	196,300	(13,300)	Carry forward of underspent budget submitted
Income	0	0	0	0	
General Grants	209,600	209,600	196,300	(13,300)	
Employees	0	0	0	0	
Other Expenditure	13,000	13,000	1,536	(11,464)	Carry forward of underspent budget submitted
Income	0	0	0	0	
Research & Consultation	13,000	13,000	1,536	(11,464)	
Employees	207,200	207,200	220,998	13,798	Additional Holiday Payments of £5k are made and remainder relates to higher centralised overall training costs
Other Expenditure	8,400	8,400	3,909	(4,491)	
Income	0	0	0	0	
Chief Executive	215,600	215,600	224,907	9,307	
Employees	117,700	117,700	122,341	4,641	
Other Expenditure	3,600	3,600	4,788	1,188	
Income	0	0	0	0	
MAT Secretariat & Support	121,300	121,300	127,129	5,829	
Employees	267,700	267,700	265,778	(1,922)	
Other Expenditure	2,400	2,400	1,307	(1,094)	
Income	0	0	0	0	
Deputy Chief Executives	270,100	270,100	267,084	(3,016)	
Employees	98,300	98,300	92,463	(5,837)	
Other Expenditure	71,700	71,700	40,443	(31,257)	Savings achieved against counter fraud & Audit consultancy budget. A carry forward request has also been submitted.
Income	0	0	0	0	
Audit	170,000	170,000	132,906	(37,094)	
Employees	563,700	563,700	583,037	19,337	Vacant posts are covered by agency staff with higher costs
Other Expenditure	46,900	46,900	49,606	2,706	
Income	0	0	(9,904)	(9,904)	Management recharges for Knowle Green Estates Ltd
Accountancy	610,600	610,600	622,738	12,138	
Employees	1,272,000	1,272,000	1,274,259	2,259	
Other Expenditure	61,600	61,600	46,810	(14,790)	Occupational health contract payments are lower against the budget
Income	0	0	0	0	
Unapportionable CentralO/Heads	1,333,600	1,333,600	1,321,070	(12,530)	
Employees	0	0	0	0	
Other Expenditure	0	0	147,000	147,000	Various write off adjustments for the year
Income	0	0	0	0	
Misc Expenses	0	0	147,000	147,000	
Total Employees	2,712,200	2,712,200	2,734,464	22,264	
Total Other Expenditure	485,200	485,200	558,874	88,769	
Total Income	(5,000)	(5,000)	(16,990)	(10,990)	
	3,192,400	3,192,400	3,276,348	100,043	

Corporate Management

Results to	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
31-Mar-20					
Employees	256,000	256,000	25,324	(230,676)	Savings achieved against Retention Allowance Budget
Other Expenditure	148,000	148,000	326,028	178,028	Higher consultants costs (£53K), Bank Charges (£25K) Various Subscription Payments (£52K), Other Expenditure (£31k), Thames Improvements (£8k) and Covid-19 (£8k)
Income	0	0	(61,765)	(61,765)	Additional EU Exit funding from Ministry of Housing, Communities and Local Government and £9k Management recharges to Knowle Green Estates Ltd.
Corporate Management	404,000	404,000	289,587	(114,413)	
Employees			0	0	
Other Expenditure			0	0	
Income	0	0	(12,412)	(12,412)	Various year end adjustments
Corporate Savings	0	0	(12,412)	(12,412)	
Employees	0	0	0	0	
Other Expenditure	109,600	109,600	124,695	15,095	Last financial year's quarterly payment due to Applied Resilience has been made in this financial year
Income	(1,000)	(1,000)	0	1,000	
Emergency Planning	108,600	108,600	124,695	16,095	
Employees	415,500	415,500	403,305	(12,195)	Savings achieved against temporary staff budget
Other Expenditure	8,500	38,500	5,044	(33,456)	
Income	0	0	605	605	
Project Management	424,000	454,000	408,953	(45,047)	A carry forward request has also been submitted
Total Employees	671,500	671,500	428,629	(242,871)	
Total Other Expenditure	266,100	296,100	455,766	159,666	
Total Income	(1,000)	(1,000)	(73,572)	(72,572)	
	936,600	966,600	810,823	(155,777)	

Appendix C4				
Housing				
Results to	Budget	Actual	Variance	Comments
31-Mar-20	Revised	YTD	to Revised	
	£	£	£	
Employees	1,194,700	1,234,059	39,359	One post acting up and another to be funded by MHCLG grant
Other Expenditure	56,600	52,096	(4,504)	
Income	(33,900)	(46,994)	(13,094)	MHCLG grant funding for Rough sleep Initiative post
Housing Needs	1,217,400	1,239,161	21,761	
Employees	0	32,957	32,957	Rough Sleep Initiative post funded by MHCLG grant
Other Expenditure	2,780,800	2,598,582	(182,218)	Lower numbers in B&B than anticipated
Income	(2,461,200)	(2,463,695)	(2,495)	
Homelessness	319,600	167,844	(151,756)	
Employees	581,600	550,576	(31,024)	Systems Admin & Fraud posts vacant throughout the year
Other Expenditure	41,800	44,622	2,822	
Income	(300,000)	(428,981)	(128,981)	Additional Government grants received, majority of which not utilised in 19/20, balance transferred to HB reserve
Housing Benefits Admin	323,400	166,217	(157,183)	
Employees	0	0	0	
Other Expenditure	32,102,000	26,712,306	(5,389,694)	Benefits paid lower than anticipated
Income	(32,021,000)	(25,673,331)	6,347,669	HB subsidy lower due to benefits paid being lower
Housing Benefits Payments	81,000	1,038,975	957,975	Housing Benefit Overpayment bad debt provision increased by £1m
Total Employees	1,776,300	1,817,591	41,291	
Total Other Expenditure	34,981,200	29,407,606	(5,573,594)	
Total Income	(34,816,100)	(28,613,001)	6,203,099	
	1,941,400	2,612,197	670,797	

Appendix C5					
Planning					
Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	352,100	352,100	409,372	57,272	This also includes expenditure and income from Env Impact cost centre.
Other Expenditure	71,800	71,800	175,270	103,470	Overspend covered by additional income below
Income	0	0	(248,848)	(248,848)	Additional income plus Government Grant recognised for Planning PI - £51k
Planning Policy	423,900	423,900	335,793	(88,107)	
Employees	897,200	897,200	872,804	(24,396)	Some reduction in employee hours and savings from posts that were vacant throughout the year, but are now filled.
Other Expenditure	186,700	186,700	160,844	(25,856)	Savings made on computer software and consultants costs
Income	(516,200)	(516,200)	(808,490)	(292,290)	Planning performance agreement to help fund excess expenditure (95k) & (30k) and higher anticipated demand reflected by increases in pre-application advice and planning fees. SBCs own projects also have used this function.
Planning Development Control	567,700	567,700	225,158	(342,542)	
Employees	387,100	387,100	390,760	3,660	
Other Expenditure	18,400	18,400	15,410	(2,990)	
Income	(385,000)	(385,000)	(409,672)	(24,672)	Higher income is achieved due to more activity
Building Control	20,500	20,500	(3,502)	(24,002)	
Employees	0	0	0	0	
Other Expenditure	140,000	263,500	11,968	(251,532)	C/f requested in 1920 has not been used.
Income	0	0	0	0	
Staines Upon Thames Programme	140,000	263,500	11,968	(251,532)	
Employees	0	0	0	0	
Other Expenditure	0	0	390,000	390,000	
Income	0	0	(2,263,159)	(2,263,159)	net figure moved into CIL reserves.
Community Infrastructure Levy	0	0	(1,873,159)	(1,873,159)	
Total Employees	1,636,400	1,636,400	1,672,936	36,536	
Total Other Expenditure	416,900	540,400	753,491	213,091	
Total Income	(901,200)	(901,200)	(3,730,170)	(2,828,970)	
	1,152,100	1,275,600	(1,303,742)	(2,579,342)	

Appendix C6					
Environment and Compliance					
Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	0	0	0	0	
Other Expenditure	3,500	3,500	3,152	(348)	
Income	0	0	0	0	
Abandoned Vehicles	3,500	3,500	3,152	(348)	
Employees	0	0	0	0	
Other Expenditure	114,700	114,700	113,625	(1,075)	
Income	0	0	(5,788)	(5,788)	
Depot	114,700	114,700	107,837	(6,863)	
Employees	1,075,100	1,075,100	1,084,455	9,355	Long term sickness is covered by Temporary/ agency staff with higher cost
Other Expenditure	137,500	153,900	120,091	(33,809)	Savings achieved against Car Park Grit (£12k), Equipment (£7k), Legal & Court Costs (£5k), Postage (£4k) and Marketing (£6k) budgets.
Income	(24,200)	(24,200)	(12,577)	11,623	Income is lower due to less activity
DS Management & Support	1,188,400	1,204,800	1,191,970	(12,830)	
Employees	1,294,200	1,294,200	1,321,361	27,161	Vacant posts are covered by agency staff with higher costs
Other Expenditure	886,000	925,000	827,336	(97,664)	Savings achieved against Vehicle Tyres (£31k), Operational Equipment (£15k), SCC contracts (£41k) and remainder against Hired Transport budget
Income	(793,000)	(793,000)	(797,765)	(4,765)	
Refuse Collection	1,387,200	1,426,200	1,350,932	(75,268)	
Employees	0	0	0	0	
Other Expenditure	10,100	10,100	4,649	(5,451)	Savings achieved against consultants & Promotion & exhibition budgets
Income	0	0	(900)	(900)	Income for generating renewable energy via the Feed-in-Tariff and Generation Tariff
Energy Initiatives	10,100	10,100	3,750	(6,350)	
Employees	0	0	0	0	
Other Expenditure	46,000	71,800	53,758	(18,042)	Savings achieved due to lower activity
Income	(25,000)	(25,000)	(59,612)	(34,612)	Additional funding is received from Rural Agency during the year
Environmental Enhancements	21,000	46,800	(5,854)	(52,654)	
Employees	0	0	0	0	
Other Expenditure	25,300	25,300	23,372	(1,928)	
Income	0	0	0	0	
Bus Station	25,300	25,300	23,372	(1,928)	
Employees	644,600	644,600	591,740	(52,860)	Savings achieved due to vacant posts, partially covered by agency staff
Other Expenditure	314,500	314,500	298,568	(15,932)	Savings achieved against Vehicle leasing and fuel budget
Income	(47,700)	(47,700)	(64,096)	(16,396)	Additional 'High Street Community Clean-Up' funding received from Ministry of Housing, Communities & Local Government
Street Cleaning	911,400	911,400	826,212	(85,188)	
Employees	0	0	0	0	
Other Expenditure	0	0	0	0	
Income	(342,000)	(342,000)	(227,163)	114,837	Recycling income is lower against the budget due to change of system.
Waste Recycling	(342,000)	(342,000)	(227,163)	114,837	
Employees	0	0	0	0	
Other Expenditure	12,400	12,400	4,208	(8,192)	Savings achieved mainly due to closure of services
Income	0	0	0	0	
Public Conveniences	12,400	12,400	4,208	(8,192)	
Employees	0	0	0	0	
Other Expenditure	23,000	23,000	14,143	(8,857)	Savings achieved mainly against Grounds Maintenance budget
Income	(30,500)	(30,500)	(33,370)	(2,870)	
Allotments	(7,500)	(7,500)	(19,227)	(11,727)	
Employees	0	0	0	0	
Other Expenditure	87,200	99,200	94,991	(4,209)	
Income	(72,400)	(72,400)	(124,839)	(52,439)	Additional 'Parks Improvement funding' of £16k received from Communities & Local Govt. and S106 funding of £22k for parks. Remainder relates to higher filming rights & rental income against the budget.
Parks Strategy	14,800	26,800	(29,848)	(56,648)	
Employees	1,247,200	1,247,200	1,179,477	(67,723)	Savings achieved mainly due to vacant posts, partially covered by agency staff and additional overtime payments
Other Expenditure	684,900	692,300	623,309	(68,991)	Savings achieved mainly against overall Supplies & Services and also against external contract budget.
Income	(248,600)	(248,600)	(672,322)	(423,722)	Additional income generated due to more activity and S106 funding of £373k is also received towards overall improvement.
Grounds Maintenance	1,683,500	1,690,900	1,130,464	(560,436)	

Environment and Compliance

Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	0	0	0	0	
Other Expenditure	5,500	5,500	1,126	(4,374)	
Income	0	0	0	0	
Water Courses & Land Drainage	5,500	5,500	1,126	(4,374)	
Employees	427,300	427,300	394,139	(33,161)	Savings achieved due to vacant posts, partially covered by agency staff
Other Expenditure	1,001,300	1,151,300	1,064,510	(86,790)	Savings achieved of £77k mainly against Bridge Street car park and a refund of £12k is received from SCC relating to 2017/18 in this year
Income	(2,126,200)	(2,126,200)	(2,241,963)	(115,763)	Higher income for major car parks due to more usage.
Car Parks	(697,600)	(547,600)	(783,314)	(235,714)	
Employees	0	0	0	0	
Other Expenditure	113,300	113,300	113,052	(248)	
Income	(250,000)	(250,000)	(207,090)	42,911	Lower income generated since X-Mas and poor weather conditions and Covid-19 situation in latter part of March has resulted in cancelled markets
Staines Market	(136,700)	(136,700)	(94,038)	42,662	
Employees	991,500	976,400	945,665	(30,735)	Savings achieved due to vacant posts in earlier part of year, partially covered by agency/ temporary staff and consultants
Other Expenditure	80,300	80,300	64,809	(15,491)	Savings achieved mainly against Consultants budget
Income	0	0	(6,416)	(6,416)	Additional income relating to enforcement notice charges with no budget
Environmental Health Admin	1,071,800	1,056,700	1,004,059	(52,641)	
Employees	0	0	0	0	
Other Expenditure	85,700	85,700	193,968	108,268	Additional expenditure relating to Schools based air quality awareness project funded through grant income from DEFRA. A request is also submitted to carry forward the budget
Income	(5,100)	(5,100)	(148,605)	(143,505)	Please see above
Environmental Protection Act	80,600	80,600	45,363	(35,237)	
Employees	0	0	0	0	
Other Expenditure	26,400	26,400	8,424	(17,976)	No external contract payment in this financial year against Rodent & Pest control.
Income	(5,000)	(5,000)	(3,280)	1,720	
Rodent & Pest Control	21,400	21,400	5,144	(16,256)	
Employees	0	0	0	0	
Other Expenditure	2,500	2,500	494	(2,006)	
Income	(5,000)	(5,000)	(2,233)	2,767	
Food Safety	(2,500)	(2,500)	(1,740)	760	
Employees	0	0	0	0	
Other Expenditure	7,900	7,900	3,944	(3,956)	
Income	(12,900)	(12,900)	(8,872)	4,028	
Public Health	(5,000)	(5,000)	(4,928)	72	
Employees	184,100	199,200	190,380	(8,820)	Savings achieved due to a vacant post
Other Expenditure	4,200	4,200	16,637	12,437	Income written off for this and previous financial years
Income	(162,600)	(162,600)	(113,815)	48,785	Income on HMO Licensing is cyclical. The bulk of HMO licensing has already been received. Income is expected to slow down until the licences already approved come up for renewal in five years time
Licensing	25,700	40,800	93,202	52,402	
Employees	0	0	0	0	
Other Expenditure	0	0	7,281	7,281	
Income	0	0	(17,606)	(17,606)	Income achieved not budgeted for. These properties are managed by A2.
Parks Properties Project	0	0	(10,325)	(10,325)	
Employees	66,900	66,900	64,033	(2,867)	
Other Expenditure	172,100	172,100	178,538	6,438	CCTV Telephone maintenance costs are higher against the budget
Income	0	0	0	0	
Community Safety	239,000	239,000	242,570	3,570	
Employees	0	0	0	0	
Other Expenditure	3,300	3,300	3,209	(91)	
Income	(79,000)	(79,000)	(83,346)	(4,346)	
Taxi Licensing	(75,700)	(75,700)	(80,137)	(4,437)	
Total Employees	5,930,900	5,930,900	5,771,251	(159,649)	
Total Other Expenditure	3,847,600	4,098,200	3,837,192	(261,008)	
Total Income	(4,229,200)	(4,229,200)	(4,831,658)	(602,458)	
	5,549,300	5,799,900	4,776,786	(1,023,114)	

Appendix C7				
Community Wellbeing				
Results to	Budget	Actual	Variance	Comments
31-Mar-20	Revised	YTD	to Revised	
	£	£	£	
Employees	96,300	104,477	8,177	Vacancies earlier in year, covered by overtime and temporary staff costs
Other Expenditure	87,700	70,740	(16,960)	Reduction in spend on telecare equipment
Income	(205,000)	(247,607)	(42,607)	Additional income received for services
Span	(21,000)	(72,390)	(51,390)	
Employees	318,200	289,395	(28,805)	Savings due to Senior Team Manager post vacant earlier in year & vacant Joint head of Independent Living Manager post in year, now being used to fund salary increases
Other Expenditure	18,100	26,657	8,557	
Income	(20,000)	(87,487)	(67,487)	Reimbursement of capitalisation of DFG Salaries & additional funding received for Wellbeing Prescriber
Com Care Administration	316,300	228,565	(87,735)	
Employees	484,300	464,233	(20,067)	Savings through vacancies in year, underspend reduced by use of temporary staff
Other Expenditure	260,100	282,858	22,758	Increase spend on food purchases, however offset by additional income on sale of food
Income	(361,100)	(486,446)	(125,346)	No budget for Surrey agency reimbursement. 18/19 received in 19/20, plus 50% in 19/20
Day Centres	383,300	260,644	(122,656)	
Employees	133,600	112,959	(20,641)	Vacant post not filled
Other Expenditure	87,400	105,237	17,837	Write offs of bad debts & lease of MOW vans increased
Income	(175,300)	(208,124)	(32,824)	No budget for Surrey agency reimbursement. 18/19 received in 19/20, plus 50% in 19/20
Meals on Wheels	45,700	10,072	(35,628)	
Employees	478,600	481,329	2,729	
Other Expenditure	13,600	31,554	17,954	Mainly Transport costs & other expenses are higher against the budget funded through additional income
Income	(492,200)	(524,503)	(32,303)	Additional income received relating to previous financial year and higher income achieved against the budget
Spelthorne Troubled Families	0	(11,620)	(11,620)	
Employees	194,400	203,774	9,374	Higher costs due to Long term sickness is covered by Temporary staff and one of the driver also failed assessment test during the year
Other Expenditure	48,100	52,783	4,683	
Income	(94,000)	(115,431)	(21,431)	Fordbridge Day Centre Recharged Income of £11k with no budget and additional funding of £4.7k from Department of Transport. Also Spelride charges income is also higher against the budget
SAT	148,500	141,126	(7,374)	
Employees	237,600	223,325	(14,275)	Two members of staff on maternity leave during the year
Other Expenditure	10,800	12,670	1,870	
Income	0	0	0	
Leisure Administration	248,400	235,995	(12,405)	
Employees	0	0	0	
Other Expenditure	57,600	80,692	23,092	COVID Payment Holiday granted
Income	(260,300)	(268,098)	(7,798)	
Spelthorne Leisure Centre	(202,700)	(187,406)	15,294	
Employees	12,600	12,089	(511)	
Other Expenditure	3,300	4,033	733	
Income	(3,100)	(9,730)	(6,630)	
Resource Centre	12,800	6,392	(6,408)	
Employees	1,600	1,531	(69)	
Other Expenditure	17,900	30,831	12,931	Fitness Equipment funded by grant
Income	(6,500)	(31,439)	(24,939)	London Marathon Trust grant for Fitness Equipment
Sports Development	13,000	923	(12,077)	
Employees	0	0	0	
Other Expenditure	0	0	0	
Income	(46,200)	(35,116)	11,084	Profit share lower than budgeted
Sunbury Golf Club	(46,200)	(35,116)	11,084	
Employees	0	0	0	
Other Expenditure	1,100	0	(1,100)	
Income	0	0	0	
Safeguarding	1,100	0	(1,100)	
Employees	0	0	0	
Other Expenditure	5,400	5,429	29	
Income	(8,000)	(8,000)	0	
Museum	(2,600)	(2,571)	29	
Employees	0	0	0	
Other Expenditure	24,800	20,554	(4,246)	

Community Wellbeing

Community Wellbeing				
Results to	Budget	Actual	Variance	Comments
31-Mar-20	Revised	YTD	to Revised	
	£	£	£	
Income	0	0	0	
Youth	24,800	20,554	(4,246)	
Employees	0	1,013	1,013	
Other Expenditure	5,000	2,631	(2,369)	
Income	(600)	(60)	540	
Active Lifestyle	4,400	3,584	(816)	
Employees	1,500	521	(979)	
Other Expenditure	29,800	30,073	273	
Income	(3,000)	(1,860)	1,140	
Arts Development	28,300	28,735	435	
Employees	0	0	0	
Other Expenditure	28,800	32,147	3,347	
Income	(351,100)	(328,124)	22,977	Income fell short due to less activity
Cemeteries	(322,300)	(295,976)	26,324	
Employees	0	0	0	
Other Expenditure	2,000	160	(1,840)	
Income	0	0	0	
Events	2,000	160	(1,840)	
Employees	52,800	45,613	(7,187)	Saving made by employee not being part of pension scheme.
Other Expenditure	81,500	50,658	(30,842)	Community Connector post vacant so not invoiced in year
Income	0	0	0	
People & Partnerships	134,300	96,271	(38,029)	
Total Employees	2,011,500	1,940,260	(71,240)	
Total Other Expenditure	783,000	839,707	56,707	
Total Income	(2,026,400)	(2,352,025)	(325,625)	
	768,100	427,942	(340,158)	

Economic Development, Customer Services, Estates and Transport

Results to	Budget	Actual	Variance	Comments
31-Mar-20	Revised	YTD	to Revised	
	£	£	£	
Employees	1,058,300	881,651	(176,649)	Savings expected due to vacant posts partially covered by Temporary / Agency staff and additional consultants payments
Other Expenditure	362,300	535,291	172,991	Software costs are higher by £60k due to additional charges relating to credit/debit card payments, consultants costs by £47k, Postage by £27k and remainder relates to additional costs for council tax BDP
Income	(311,500)	(373,622)	(62,122)	Higher income received for Council Tax
Cserv Management & Support	1,109,100	1,043,321	(65,779)	
Employees	0	0	0	
Other Expenditure	319,100	182,161	(136,939)	Overall lower Insurance Costs against the budget
Income	0	(897)	(897)	
Insurance	319,100	181,264	(137,836)	
Employees	142,900	139,968	(2,932)	Small saving from a post becoming vacant in Q4.
Other Expenditure	907,600	81,962	(825,638)	Only 50k of the ring fenced c/f spent in year. This will be spent in future years on Economic Development projects
Income	0	0	0	
Economic Development	1,050,500	221,930	(828,570)	
Employees	0	0	0	
Other Expenditure	0	1,358	1,358	
Income	0	0	0	
Sea Cadets	0	1,358	1,358	
Employees	299,900	292,723	(7,177)	Savings achieved due to vacant post during the year, partially covered by other member of staff working additional hours
Other Expenditure	87,300	53,228	(34,072)	Savings achieved against Consultants (£13k) and Software budget. A carry forward has also been submitted
Income	0	(5)	(5)	
HR	387,200	345,946	(41,254)	
Employees	56,300	54,784	(1,516)	
Other Expenditure	800	512	(288)	
Income	0	0	0	
Payroll	57,100	55,295	(1,805)	
Employees	641,500	580,510	(60,990)	Savings achieved due to vacant posts partially covered by Temporary staff and additional payments
Other Expenditure	352,400	277,258	(75,142)	Savings achieved mainly against overall software budget
Income	0	(1,500)	(1,500)	
Information & Comms Technolog	993,900	856,268	(137,632)	
Employees	95,400	98,354	2,954	
Other Expenditure	21,000	14,233	(6,767)	Savings achieved against software budget
Income	0	0	0	
Committee Services	116,400	112,587	(3,813)	
Total Employees	2,294,300	2,047,989	(246,311)	
Total Other Expenditure	2,050,500	1,146,004	(904,496)	
Total Income	(311,500)	(376,023)	(64,523)	
	4,033,300	2,817,969	(1,215,331)	

Investment Portfolio, Asset Management & Regeneration

Results to 31-Mar-20	Budget		Actual	Variance	Comments
	Original	Revised	YTD	to Revised	
	£	£	£	£	
Employees	202,200	202,200	208,670	6,470	Employee increment and temporary staff overspends to be funded from savings within expenditure budget.
Other Expenditure	640,700	692,700	534,770	(157,930)	Saving from cleaning contract, business rates and utilities reductions from the West Wing part of the building.
Income	0	0	(13,541)	(13,541)	SCC final rent payment
Facilities Management	842,900	894,900	729,899	(165,001)	
Employees	0	0	0	0	
Other Expenditure	1,479,900	1,479,900	1,352,196	(127,704)	Work not required in year
Income	0	0	(2,084)	(2,084)	
Planned Maintenance Programm	1,479,900	1,479,900	1,350,112	(129,788)	
Employees	578,600	578,600	440,278	(138,322)	Some vacant posts at year end.
Other Expenditure	628,900	866,700	1,213,865	347,165	Costs for consultants, surveyors & valuers (327k) & Bluebox system (30k), running costs (375k) and the aborted capex of Northumberland Close (£256k) all partly offset by business rate refund and other underspends.
Income	0	(24,500)	(76,639)	(52,139)	Public Halls responsibility that was transferred to Asset Management in Q3 and also KGE time recharge for 2019-20 (£52k)
Asset Mgn Administration	1,207,500	1,420,800	1,577,504	156,704	
Employees	0	0	0	0	
Other Expenditure	41,400	41,400	11,136	(30,264)	No longer paying Sunbury Library CAB lease and external contracts budget of 12k not used anymore. Underspends also on valuers, surveyors and consultants budgets.
Income	(58,200)	(58,200)	(76,655)	(18,455)	More income received than expected from rents, licences, wayleaves and easements. This has been generated from Asset Management exercise on SBC land, sites & leases
General Property Expenses	(16,800)	(16,800)	(65,519)	(48,719)	
Employees	0	0	0	0	
Other Expenditure	160,000	160,000	148,480	(11,520)	Some lower costs near end of year as SBC now own the property
Income	(450,000)	(450,000)	(465,879)	(15,879)	More income received than expected.
Staines Town Centre Managemen	(290,000)	(290,000)	(317,399)	(27,399)	
Employees	0	0	0	0	
Other Expenditure	8,300	8,300	6,790	(1,510)	
Income	(51,900)	(27,400)	(28,018)	(618)	Other part of income in Asset Admin
Public Halls	(43,600)	(19,100)	(21,228)	(2,128)	
Total Employees	780,800	780,800	648,948	(131,852)	
Total Other Expenditure	2,959,200	3,249,000	3,267,237	18,237	
Total Income	(560,100)	(560,100)	(662,815)	(102,715)	
	3,179,900	3,469,700	3,253,370	(216,330)	